

Charleton Parish Council.

Minutes of a Meeting of Charleton Parish Council, held on Thursday 1st October 2009, at 7 pm., in Charleton Village Hall.

.....
Present were:- Cllr. Parkinson, (Chairman, presiding) Cllrs. Allen, Ashley, Butler, Mottram and Morgan

Also present:- Cllr. Baverstock (SHDC), Cllr. Brazil (DCC) and Mrs Raymond (Clerk).

1. **APOLOGIES FOR ABSENCE:-** Cllr. Smith and Mr Rex Brown (Press)
2. **THE MINUTES OF THE PREVIOUS MEETING**, held on Thursday 3rd September 2009, had been circulated prior to the Meeting, were taken as read, approved, and signed as correct.
3. **MATTERS ARISING:-**
 - (i) **Mr. Harkness**, Green Spaces Operations Manager, was unable to attend as invited, since he was on annual leave.
 - (ii) **The Casual Vacancy** is still unfilled, as there has been no response to the posters in the notice boards nor to the invitation in the village press column. Councillors will consider this matter and try to find a suitable candidate for co-option. Several names were suggested, but Cllr. Morgan reminded everyone that a keen and enthusiastic person was needed, and so further publicity will be given, and personal approaches will be made by Councillors to those they consider may be interested.
 - (iii) **The Notice Boards:-** Cllr. Morgan proposed that a donation of £200 should be made towards the cost of the new Notice Board at the Village Hall. The proposal was seconded by Cllr. Allen, and agreed unanimously. The refurbishment of the Notice Boards at the former Post Office cost a total of £93.20, half of which was paid to Mr. Westlake after the last Meeting. It was believed then that the Parish Council only owned one of the boards, but it was subsequently pointed out by Mrs Westlake that in fact both boards belong to the Parish Council, and originally contributions towards the cost were made by the Parochial Church Council, the Village Hall Committee and the WI, each of which groups use the Notice Boards. It was therefore decided to instruct the Clerk to write to each of these groups to invite them to make a contribution of £15 each towards the cost of the refurbishments, so that the balance of the costs can then be passed on to Mr. Westlake.
 - (iv) **Telephone Kiosks:-** BT have written again inviting the Parish Council to consider adopting the telephone kiosks at a nominal cost of £1 each. The Parish Council however wish to continue to apply for listed status for both kiosks.
 - (v) **The overgrown hedge at the Gatehouse** has now been dealt with satisfactorily, and the Clerk will write to the owners to thank them and to clarify their responsibilities as regards the hedge. Devon Highways are responsible for the maintenance of the surface of the highway, and for keeping the grass verges cut back, while adjoining landowners are responsible for the hedges along their boundaries.
 - (vi) **The insurance claim** for the damage to the fountain is being pursued, with the claim form being completed as soon as possible. The ownership of the vehicle involved and the date of the incident will be ascertained and the form returned without further delay, and the insurers will be informed that the repairs should be carried out as soon as possible to ensure the safety of people using the seats.

.....Chairman

4. PUBLIC PARTICIPATION:- None

5. WEB SITE UPDATE:- Cllr. Parkinson reported that he has asked the Camera Club to provide panoramic views of the village for use on the site, and was pleased to be able to say that the club members will take this on as their next project. Several prospective advertisers have shown interest, and have been given the contact details to approach the Web site designer to discuss their requirements. They include Nigel Ridley, structural engineer, Mike Cooke of McCombe Decking Ltd., and Cllrs Morgan and Ashley. Each advertiser will be invoiced by the Parish Council for the annual fee of £20 when their advert or link appears. Cllr. Parkinson will ask for a hit-counter to be applied to the site.

6. CORRESPONDENCE:-

<u>From</u>	<u>Item</u>	<u>Type</u>	<u>Action</u>
Totnes Town Council	BNP at European Elections	letter	Noted
SHDC	Parish Cluster Meeting 13/10/09	Invitation	Response to be sent.
SHDC	Further Info. Re Cluster Meeting	letter	Noted
DAPC	Vacancy on County Committee	Nom. Form	No response
Mr & Mrs Roberts	Response to req. to trim hedge	letter	Response to be sent
Mrs Westlake	Notice Boards	letter	Note & response to be sent
SD AONB	Annual Forum, 15/10/09	Invitation	No response
SD AONB	Partnership Committee	Nom. Form	No response
S Munday, SHDC	Procedure for Planning Applications	letter	Noted & filed
S Munday, SHDC	Development management	letter& notes	Noted & filed
K. Williams, SHDC	Dispensations	letter	Noted & filed
Ros Davies RoW	Path to East Charleton	letter & maps	Response to be sent
SHDC	Suspension of Cllr Brazil	email	Noted
D. White SHDC	Budget Consultation Meeting	Invitation	No response
BT	Adopt a kiosk scheme	letter	Considered
Di Appleyard	Allotments Regeneration Initiative	letter & notes	Passed to Cllr. Allen
W Harwood Col.Assoc.	Subscription increase	email	Noted & paid.
Audit Commission	Completion of Annual Audit	forms	Noted and published
SLCC	Invitation to membership	letter	noted
CCD	CCD Review	booklet	for circulation
CCD	Village Green- quarterly news magazine	booklet	for circulation
RD & E NHS	RD & Express- newsletter	booklet	for circulation
SHDC	Minutes of Executive Meeting 10/9/09	notes	for circulation
SHDC	Management of Play Areas in S. Hams	letter	for circulation
SHDC	Agenda & Minutes, 17/9/09	booklet	for circulation
SHCVS	Voluntary Vine newsletter	12 sides A4	for circulation

A letter from Totnes Town Council asking for support in repudiating any apparent approval of the election of members of BNP to the European Parliament was noted, but the Parish Councillors declined to give their support, on the grounds that although all disapprove of the BNP and its policies, these people were democratically elected and the decision of the electors cannot be disregarded.

An email informing the Parish Council of the continued suspension of Cllr Brazil was received, and Cllr. Brazil expressed his outrage that he had not received such notification. The Parish Councillors supported the Chairman Cllr. Parkinson who said that he considered the treatment of Cllr. Brazil by the District Council to be deplorable. The Clerk was instructed to write to inform SHDC of the

.....Chairman

feelings of the Parish Council in this matter, stating that although they appreciate that Cllr. Baverstock is acting in Cllr. Brazil's place during his suspension, they support Cllr. Brazil and are dismayed at the ongoing withdrawal of elected representation at SHDC.

7. PLANNING:-

- a) **Recommendations of the Planning Sub-Committee:-** The following Application was considered at the recent Sub-Committee meeting:-

Applicant: Mr P Rogers
 Application No: **09/1552/09/F**
 Proposal: Householder application for resubmission of 1391/08 for re-siting of roof-lights and solar panels; position of satellite dish; minor alterations to external walls; inclusion of an external bin store, modification to gas/oil storage tanks and covered log store; construction of barbecue and minor alterations to approved planting layout.
 Location: Katrian, West Charleton, Kingsbridge. TQ7 2AE

There were no objections

A second Application concerning amendments to application **09236/08/F** at Creekside, Curlew Drive, West Charleton, will be considered at a meeting next week, and the decisions will be reported to the next PC Meeting in November.

- b) **Planning decisions received:-** Notice of Granting of Planning Permission was received for the following:-

Application No: **09/1293/09/F**
 Applicant; Mr & Mrs Fitzherbert-Brockholes, 21 Linver Rd., London SW6 3RA
 Proposal: Householder application for amendments to approved application **09/2120/08/F** for alteration and extension to dwelling.

8. REPORTS:-

- a) **SHDC:-** Cllr. Baverstock reported that he is not a member of the Planning Committee at SHDC, but he will not recommend that any planning decisions be delegated before consultation with the Parish Council. He said that the LDF will not affect Charleton, and that the pilot scheme for maintenance will run in Stokenham for a further 12 months., suggesting that the Parish Council might write to Stokenham PC expressing their interest in how this scheme is being implemented. He complimented the PC, especially Cllr Allen, on the appearance of the flowerbeds in the village, and assured the Councillors that they still do have representation through him on SHDC. Cllr. Parkinson complained that DCC sent a representative to inspect a tree thought to be in a dangerous condition, and although disclaiming responsibility for the tree, sent a tree surgeon to examine the tree, but nothing further has been done.
- b) **DCC:-** Cllr. Brazil stated that he is delighted to be represented by Cllr. Baverstock during his suspension. He reported that the proposal to introduce a pay and display scheme for on-street parking in Kingsbridge may prove helpful in ensuring that parking can be adequately controlled and that vehicles will not be parked for longer periods than those permitted, but he will be guided by the advice of shopkeepers in Fore Street

.....Chairman

and by feed-back from the villages as to whether he will support the scheme or not. The Youth Enquiry Service may be withdrawn, due to a funding shortfall. County policy regarding street-lighting will be announced shortly.

- c) **Police:-** No report.
- d) **School:-** No report. Cllr. Parkinson stated that over £1000 was raised at the recent Harvest Fun Day, thanks largely to the support of the Events Committee who did much of the organization and work on the day as it was too much for the few parents involved. Some of the proceeds will be spent on the provision of gym equipment, and the school is now investigating sources of funding for new play equipment for the field. It was noted that parents parking on the virtual footpath while delivering and especially collecting children are thoughtlessly preventing the use of the footpath, and so a letter will be sent to the school asking that parents be reminded to park with more consideration for pedestrians. Cllr. Morgan recommended that consideration be given to providing off-street parking at the school, by making access to the field for this purpose.
- e) **Village Hall:-** Cllr. Mottram reported that the Village HLL Committee will be meeting soon, and that the AGM will take place after Christmas. Cllr. Parkinson pointed out that according to the Constitution, the AGM should be held in November, but Cllr Mottram said that this would not be possible.
- f) **Footpaths:-** Cllr. Allen had nothing to report.
- g) **Allotments:-** Cllr. Allen had nothing to report.
- h) **Events Committee:-** Cllr. Ashley reported that the net profit from the Village Fete was some £3300, to be shared between the Church, the school and the Events Committee. Cllr. Parkinson congratulated Cllr Ashley and the members of the Events Committee for their support of the School's Harvest Fun Day.
- i) **Coleridge Association:-** The recent meeting took place in Charleton Village Hall, and the WI ladies provided the refreshments. At that meeting it was decided to increase the annual subscription from £12 to £15. The new secretary of the Association is Warwick Harwood.
- j) **Saltstone Group:-** Nothing to report.

9. FINANCE:-

- a) **Statement of accounts:-** The Clerk reported that due to what SHDC described as a glitch, the second part of the Precept payment had not been made when due in September, but she had been assured that payment would be made immediately. The Current Account at present contains £143, but this will be increased by £1500 as soon as the Precept is paid.
- b) **Precept 2010/11:-** The Clerk recommended that the Precept should be increased considerably for next year, and the Councillors agreed that it is necessary to build up a contingency fund in future. The actual figures involved will be discussed at the next Meeting, taking into account the on-going expenses of the Parish Council. The pay scales for Clerks has been increased, backdated to 1st April 2009, so the salary cheque approved at the last meeting was cancelled and a new cheque will be issued for the increases amount
- c) **Payments received:-** A cheque for £150 for the annual rent for the allotments was received.
- d) **Requests for financial support:-** None.
- e) **Cheques for approval for payment:-**
 - Cheque no.100820, £40.00 to G. Allen for flowerbed maintenance for September 2009
 - Cheque no.100821, £256.35 to F.Raymond for Clerk's salary for Jul/Aug/Sep 2009
 - Cheque no.100822, £15.12 to F.Raymond for underpayment of increase Apr/May/Jun
 - Cheque no.100823, £15.00 to Coleridge Association for annual subscription

9. HIGHWAY AND COMMUNITY:-

Cllr. Allen asked for volunteers to help to overwinter the geraniums from the village flowerbeds. He needs people to offer a light, frost-free place for troughs of plants to be lifted during the next few weeks.

The Events Committee will fund the provision of plants for winter bedding in the village flowerbeds.

The markings on the Virtual Footpaths are in need of renewal, so the Clerk will report the matter to Mr. Halliday for action.

10. MATTERS OF URGENCY:- None.

11. ITEMS FOR THE NEXT MEETING:-

- Update on telephone kiosks**
- Mr. Harkness, Green Spaces**
- The Casual Vacancy**
- The Pilot Scheme for maintenance.**
- Bank signatures mandate**

12. DATE OF THE NEXT MEETING:- **Wednesday 4th November 2009**

F.R. 3/10/09

Signed as a true and accurate record of the Meeting,

Signature.....

Date.....

.....Chairman