

## Charleton Parish Council.

### **Minutes of a Meeting of Charleton Parish Council, held on Thursday 1<sup>st</sup> July 2010, at 7 pm., in the Committee Room at the rear of Charleton Village Hall.**

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**Present were:-** Cllr. Allen (Chairman, presiding), Cllr. Ashley, Cllr. Westlake, Cllr Tod and Cllr. Parkinson.

**Also present:-** Cllr. Brazil (DCC & SHDC), Mrs Alison Jeffery (School), Mrs Raymond (Clerk) and three members of the public.

**1. APOLOGIES FOR ABSENCE** were received from PC Steve Mutton.

**2. THE MINUTES OF THE PREVIOUS MEETING**, held on Thursday 1<sup>st</sup> June, had been circulated prior to the Meeting, were taken as read, approved, and signed as correct.

**3. MATTERS ARISING:-**

- a) **The Casual Vacancies:-** Mrs Debra Walsh was co-opted as a Councillor, with the unanimous approval of the Parish Councillors. There is still one Casual Vacancy, and further efforts will be made to encourage a suitable person to accept co-option. The Clerk will arrange for the signing of the appropriate Acceptance of Office and Declaration of Interest forms.
- b) **Bank signatories mandate:-** This was again completed and returned, with a signed copy of the Minutes of the Meeting at which the Council agreed on the new signatories. This time, the bank employee who dealt with the form failed to realise that these Minutes were an acceptable form of authorisation, despite assurances given to the Clerk by the Mandate Team by telephone the previous week, and once more the forms were returned to the Clerk. The Chairman investigated the possibility of transferring the account from Barclays to another bank, but was disappointed to discover that this would not be a straightforward solution to the problem, as it would take several weeks. Both the Clerk and the Chairman went in to Barclays bank, again consulted the personal banker and the Mandate team, in the person of a Sue Monatie, and was again assured that the signed Minutes were an acceptable authorisation. The Clerk again sent the forms to the Mandate Team at Birmingham, with a covering letter expressing the dissatisfaction of the Parish Council at the shoddy treatment received in this matter. It now remains to be seen whether there will be a satisfactory outcome this time
- c) **Meeting** between the Chairman, RoW Officer Ros Davies and Mr. Steve Chandler of SHDC took place as planned on 17<sup>th</sup> June at 10 am, and Mr. Paul Rogers and Mr. Graham Fairweather were also able to attend. They examined the possible routes of the proposed Permissive Footpath between West and East Charleton, and although Mr. Rogers was happy to allow the route to cross his land on either side of the road, Mr. Fairweather was adamant that he would only agree to a route along the north side of the road. The green footpath along the north side of the road through West Charleton will be cleared and levelled, and DCC will draw up plans for the consideration of the Parish Council for the permissive path to East Charleton to continue from the end of the green footpath at the foot of Lyte Lane.
- d) **Welcome packs:-** The Clerk will continue to assemble information for the Welcome packs, which should be ready for distribution to newcomers after the September meeting. Cllr. Parkinson asked how it was proposed to identify to whom these packs will be given,. It was agreed that a notice should be put in the Notice Boards inviting newcomers to apply to either the Clerk or a Councillor, and each Councillor will hold a few copies. Otherwise, Councillors

.....Chairman

will learn by word of mouth when people move into the village, as it was not thought to be practical to hope that estate agents might pass on the information.

**4. PUBLIC PARTICIPATION:-** Two members of the public had come to report that the trees at the side of Lyte Lane steps were badly overgrown, and that the area around the electricity sub-station was also in a very untidy state. The Chairman undertook to report these matters, and to ensure that the appropriate parties remedy the situation in each case..

**5. PARISH WEB SITE UPDATE:-** The Chairman stated that as it was decided at the last Meeting to continue to try to use the Web site profitably, he was now able to say that the Home Page has been updated, and the sample advertisements have been removed. Cllr. Parkinson reported that he has been offered a suitable photograph for use on the home page by a member of the Camera Club and he will follow this up. Cllr. Morgan has recruited a good number of advertisers, collected a total of £280 in payment, and will continue to seek further advertisers willing to insert their ads. for £20 per year. Mrs Sue Allen will explore the possibility of acting as liaison between the Parish Council and Ian Judge. The Chairman will contact each of the advertisers to obtain copy for their adverts.

#### **6. CORRESPONDENCE:-**

RoSPA	Play Safety	leaflet	Pass to school
John Baverstock	Coleridge Association	email	note
SD Rural Housing Association	Affordable housing	leaflet	note
DAPC	Events	letter	note
SHDC- Kathryn Trant	Minutes 10/6/10	10 sides A4	note
South Devon AONB	Photo Exhibition	poster	display
DCC	P3 Newsletter Spring 2010	3 sides A4	pass to FP Warden
DCC	P3 Contacts	1 side A4	pass to FP Warden
DCC	P3 Questionnaire	2 sides A4	note
SHDC - Graham Macey	Training & Events Bulletin	email	note
Warwick Harwood	Minutes 16/6/10	email	note
Insp. Chivers	Police matters	email	note
Thomas Hine	Folklore of Charleton	email	note
DCC	Parish Lengthsman	leaflet	note & file
SH Society	Newsletter June 2010	5 sides A4	note
Zurich Insurance	Request for invoice for repairs	letter	note
DCRCCN	Junk Mail	booklet	for circulation
Office for National Statistics	Census 2011	booklet	for circulation
Devon Air Ambulance Trust	Helipad	booklet	for circulation
Zurich Insurance	Risk Management	booklet	for circulation
DCC	Emergency Planning	booklet	for circulation
Community Safety	Newsletter 5	12 sides A4	for circulation
Standards Board	Supporting Standards Committees	5 sides A4	for circulation
Rural Services Community	Weekly News Focus	email	for circulation
K & S Area	Parish Cluster Meeting Minutes	7 sides A4	for circulation
Clerks & Councils	Clerks & Councils Direct	booklet	for circulation

The Chairman reported that he had personally replied to both Mrs Roberts (damage to grass verge in Sicklemans Close) and Mr. Harman (proposed removal of escallonia hedge).

**7. PLANNING:-** Cllr. Morgan withdrew while his Planning Application was considered :-

Applicant: Mr. O. Morgan  
Application No:- **09/1412/10/F**

.....Chairman

Proposal: Householder application for alterations and extension to dwelling  
 Location: 21 Saunders Way, West Charleton, Kingsbridge TQ7 2BS

The Parish Councillors recommended no objections to this Application, but would like to see the stone cladding on the present east elevation carried over to the new east elevation, to maintain the overall appearance of the property, rather than the rendering proposed.

## 8. REPORTS:-

- a) **Police:-** PC Mutton was unable to attend the Meeting but sent a brief report to be delivered by the Clerk. There were two reported crimes in the last 90 days, while there were three in the corresponding period last year. There has been some trouble with anti-social behaviour at the bird hide, but with increased police patrols in the area this seems to have stopped. Although the police surgeries have yielded only a limited amount of interaction between police and public, PC Mutton said that he was always ready to help anyone who contacted him with advice or a visit.
- b) **School:-** Mrs Alison Jeffery gave a brief report on the very full and lively programme of activities enjoyed by the children at the school. A copy of her report is appended below.
- c) **Village Hall:-** Cllr. Ashley reported that a working party met on Saturday 5<sup>th</sup> June and cleared the rubbish and weeds from the Village Hall car park. Teresa Lidstone has supplied planted flower pots, and it is hoped there will be more next year. A cigarette butt collecting bin has been fitted outside the main door.
- d) **Footpaths:-** Cllr. Allen reported that he is completing a questionnaire about the P3 grant and other footpath issues. Stiles on footpath 3 will shortly be repaired. Cllr. Allen has contacted the new RoW Officer, Mr. MacFadden, and will enquire about using some of the P3 grant money to renew the illustrative boards at the entrances to the Charleton Marsh nature reserve. There are trees along the footpath at Knowle Park which were overhanging the path, but cutting these back is the responsibility of the landowner, who will be informed if necessary to remedy the matter. Complaints have been received by Cllr. Parkinson that a contractor has put up his advertising board on the footpath, and that a parked car has been obstructing the path from time to time. The complainants will be advised to try to identify the owner of the offending vehicle so that he may be warned not to obstruct this footpath.
- e) **Allotments:-** The plot holders are finding that their crops are suffering from lack of rain, but those plots about which complaints of neglect were heard last month have been tidied. The waiting list has increased again, and it was suggested that it may be possible to obtain the use of a little more land from Mr. Rogers to increase the number of plots available.
- f) **Events Committee:-** The river cruise planned for 26<sup>th</sup> June had been cancelled, reported Cllr. Ashley, due to lack of support as unfortunately several other popular local events took place on that day. Cllr. Walsh asked that events be publicised more in the village, as she has been unaware of several things which she would have liked to have supported. Cllr. Ashley, in his role on the Events Committee, was urged to make more use of the village Notice Boards. These forthcoming events were noted:-
  1. Saturday 17<sup>th</sup> July, open day at Post Labore (proceeds to charity)
  2. Saturday 24<sup>th</sup> July, Cream teas at the Rectory garden
  3. Sunday 15<sup>th</sup> August, Cream teas at Bowcombe garden (in aid of church funds)
- g) **Coleridge Association:-** The Meeting on 9<sup>th</sup> June at Frogmore Village Hall was attended by the Chairman Cllr. Allen, and Cllr. Ashley. Cllr. Ashley said that he found it an interesting and informative meeting. Cllr. Allen gave a brief report on parish events. The next meeting will be on 10<sup>th</sup> September, and will be attended by Cllr. Ashley and Cllr. Parkinson, as Cllr. Allen will be on holiday.

.....Chairman

**h) Saltstone Group:-** Nothing to report.

**9. FINANCE:-**

**a) Bank Mandate:-** The new Mandate will come into operation as soon as it has been accepted by the bank. The Clerk was instructed meanwhile to pay South Hams Newspapers invoice from some of the cash collected for the web site adverts, and to prepare cheques for payment of all other due accounts as soon as the new Mandate takes effect. The balance of the income from the advertisements on the web site will be banked.

**b) Cheques for approval for payment:-** The following cheques will be signed as soon as the ne Mandate is in force:-

Cheque no. 100674, £40.00 to G. Allen for flowerbed maintenance for June 2010

Cheque no. 100675, £256.35 to F.Raymond for Clerk’s salary, Apr/May/Jun.

The premium for the renewal of the insurance will be due for payment at the beginning of August, and a cheque will be prepared for signature when the amount is known.

**10. HIGHWAY AND COMMUNITY MATTERS:-**

The Chairman reported that he will write to Mr. Bill Smith on behalf of the Parish Council to thank him for continuing to plant and care for the floral display in the trough at the bus stop

Cllr. Morgan holds a licence to maintain that section of land between his boundary and the footpath along the main road. He will supply information about who to contact regarding the removal of the escallonia hedge. If the Parish Council should undertake to remove this hedge, plans must be implemented to ensure that any new hedge is properly maintained in future, and not left to become an overgrown eyesore.

**12. ITEMS FOR THE NEXT MEETING:-**

- Web site update**
- Casual vacancy**
- Welcome packs**
- Permissive footpath**

**13. DATE OF THE NEXT MEETING:- Thursday 2<sup>nd</sup> September 2010.** There is no Meeting of the Parish Council in August, but the Chairman may call a Meeting of the Planning Sub-Committee should the need arise.

F.R. 2/7/10

Signed as a true and accurate record of the Meeting,

Signature.....

Date..... **Report for**

.....Chairman

**Charleton Parish Council  
Thursday 1<sup>st</sup> July 2010**

**Charleton Primary School**

The end of term is fast approaching and it is our busiest time of year. With the SATS tests over we are able to relax slightly and enjoy the second half of the summer term.

Our topic this term has been Homes. In May the whole school went to Antony House in Torpoint. We were given a tour of the House and enjoyed the lovely gardens. As a bonus, this was where the recent Alice in Wonderland film was made and there were references to the characters all around the garden.

The youngest class, Startpoint, also visited Overbecks in Salcombe recently. They were given a tour of the house and gardens, enjoyed their picnic lunch on the beach and took the Ferry from South Sands into Salcombe for an ice cream.

Sports Day took place the week after half term with a World Cup theme and the PTFA provided wonderful cream teas.

Years 3, 4, 5 and 6 have been having swimming lessons at Salcombe Swimming Pool along with children from West Alvington.

Last week the whole school attended the Devon Mix music festival at Westpoint. This is the third year the school has been and 15 children from Key Stage 2 took part in the Ukethon, a world record attempt to play as many ukeleles at one time. We also took part in a Tabla Workshop which is Indian drumming. We took part in the Big Sing when we joined over 5000 children in the main arena singing and dancing our hearts out!

On Friday we are having an art workshop to make a lantern for Kingsbridge Fair Week's lantern parade.

For our summer production this year, we are joining with West Alvington for a Federation production of Mary Poppins, which will take place at Kingsbridge Community College next Friday 9<sup>th</sup> July at 2pm and 7pm.

We will be saying farewell to our three Year 6 children on Friday 16<sup>th</sup> July at our Leavers Service at St. Mary's.

Key Stage Two are off on their Residential to Heatree on Dartmoor the last three days of term, and term finishes on Wednesday 21<sup>st</sup> July.