

CHARLETON PARISH COUNCIL.

Minutes of a Meeting of Charleton Parish Council, held on Thursday 7th January 2010 at 7.30 pm., at Charleton Village Hall.

Present were:- Cllr. Parkinson,(Chairman, presiding), Cllrs. Allen, Ashley, Morgan, Mottram and Smith..

Also present:- Mr Rex Brown (Press), Mrs Raymond (Clerk)Mrs Alison Jeffery (School) and one member of the public (Mrs Westlake of Post Labore, West Charleton).

1. APOLOGIES for absence were received from Cllr.Brazil (DCC & SHDC), Lady Claire Tod and P.C. Mutton.

2. THE MINUTES OF THE PREVIOUS MEETING, held on Thursday 3rd December 2009, had been circulated prior to the Meeting, were taken as read, and were approved and signed as correct.

3. MATTERS ARISING:-

a) The Casual Vacancy:- It was unanimously agreed by the Councillors that Mrs Anna Westlake should be co-opted on to the Parish Council. The clerk had received notification from SHDC that the second Casual Vacancy could now also be filled. As the second candidate, Lady Clair Tod, was unable to be present at the Meeting, it was decided to defer her co-option until next month. The appropriate Acceptance of Office and Notice of Interests forms will be delivered to Cllr. Westlake for completion before the next Meeting.

b) The telephone kiosks:- The Clerk reported that the forms applying for the kiosks in East and West Charleton to be listed have been submitted to English Heritage, and a decision is awaited. Should the attempt to have the kiosks listed fail, and the threat of their removal occur again, consideration will be given to adopting them. Cllr. Owen suggested that people could be encouraged to use the public telephones occasionally, so that there would be an increase in the number of recorded calls. Last year there were 18 calls made from the West Charleton kiosk and 8 from that in East Charleton.

c) The insurance claim for the fountain:- The Council's insurers have instructed the Clerk that the necessary remedial work may be carried out, and invoices submitted upon completion./ Michael Heath was informed that he could proceed with the work, and will do so when weather permits. The £100 excess will presumably be paid by the insurers of the vehicle which caused the damage.

4. THE WEB SITE:- The Clerk was asked to enquire of the web site provider if a counter can be fitted to record hits, can he publish the article submitted by Cllr. Allen with news of the allotments, how invoices for these should be handled, and how business adverts can be added . The data concerning the Parish Councillors requires up-dating, with new photographs, and these will be taken at the next Meeting. Cllr. Parkinson will have further talks with the camera club members to arrange for the promised background pictures. Cllr. Westlake will make enquiries about the possibility of taking photographs from the Church tower.

6. CORRSPONDENCE:-

<u>From</u>	<u>About</u>	<u>Document</u>	<u>Action</u>
Boundary Committee	Unitary Government in Devon	2 sides A4	circulate
Boundary Committee	Structural Review of Devon	2 sides A4	circulate

.....Chairman

SHDC Alan Robinson	Local Government Review	email	No further response
SHDC Kathryn Trant	Executive Forward Pkan	4 sides A4	circulate
South Hams Society	Bulletin Dec 2009	6 sides A4	circulate
SHDC	Agenda & Minutes 17/12/09	booklet	circulate
SHDC Jenny Farmer	Princes Foundation report	email	circulate
SHDC Rachel	Training & Events Bulletin	email	circulate
SW Planning Aid	Season's greetings	email	circulate
SHDC Nicola Pavey	Season's greetings	email	circulate
DAPC	Stokenham Pilot Scheme	2 side A4	2 Cllrs to attend
D&C Police Phil Chivers	Monthly letter	5 sides A4	circulate
Planning Aid Jessica Legg	Consultation events	email	No Cllr. To attend
DCC	Emergency Planning	email	circulate
SHDC	South Hams Magazine	booklet	circulate
DCC Andrew Brent	School Admissions	email	note & file
SHDC Delyth Jenkins-Evans	Cllr Brazil	email	note & file
SLCC	Newsletter	14 sides A4	note & file
DCC	Mobile Library dates	poster	display
DCC Maurizio D'Alesio	Street lights	email	note & file
CDRP	Community Safety	poster	display
Audit Commission	Appointment of Auditor	2 sides A4	note & file
DCC	Emergency Planning advice	leaflets	distribute

7. PLANNING:-

a) Planning Sub-Committee recommendations:-

(i) The Sub-Committee was unable to submit a response to the Application for Herondyke, and asked the Clerk to arrange for the matter to be deferred until 14th January, when previous Applications will have been reviewed, and the Sub-Committee will respond on behalf of the Parish Council

b) Applications received:-

Applicant: Mr J Patrick
 Application No: 09/2299/09/F
 Proposal: Householder application for demolition of existing garage and construction of extension to side and rear
 Location: 12 Charleton Way, West Charleton TQ7 2AN

c) Planning decisions received:-

Work to Tree Preservation Order Tree
 Register Number of Notice : 2953
 Site: Land to the east of Charleton Church, to the west of Charleton Court, nr. Kingsbridge

Consent has been granted, subject to conditions

8. REPORTS:-

(i) **SHDC & DCC:-** In the absence of Cllr. Brazil there was no report. Notice has been received that Cllr. Brazil's suspension from SHDC has been lifted.

(ii) **Police:-** In the absence of a representative of the police, there was no report.

(iii) **School:-** Mrs Jeffery reported as follows: Last term saw Charleton federate with West Alvington C. Of E. Primary School, with Rachel Perkins becoming Executive Headteacher of both schools and Ruth Benton becoming Head of Teaching and Learning at Charleton. Rachel now

.....Chairman

splits her time equally between Charleton and West Alvington, still teaching one day at each school. The parents at Charleton have supported the changes, and the school is a happy, calm place for learning. There are currently 33 pupils on roll. Last month saw a busy end to the term, with preparations for the Carol Concert and Nativity which was held on 17th December. The topic last term was the Victorians, which was rounded off by a whole school visit to Bygones in Torquay, where the children were able to dress up in Victorian costumes and had a guided tour of the Victorian street. After an all-too-short Christmas break, the spring term started on Tuesday 5th January. The snow came on Wednesday but the school opened with 11 children being able to get in, although it ended at 1.30 pm. Three children from year 5 will be going to Plymouth University to take part in a Maths programme for rural schools. We are also looking forward to taking part in Badminton at Quayside Leisure Centre with students from Kingsbridge College as well as a Gym and Dance Workshop for Years 4 and 5 at Kingsbridge College.

(iv) Village Hall:- Cllr. Mottram stated that there was nothing to report, and reminded the Meeting that the AGM of the Village Hall Management Committee will be held on 12th February.

(v) Footpaths:- Nothing to report.

(vi) Allotments:- Nothing to report.

(vii) Events Committee:- There is to be a Quiz on 6th March in the Village Hall, with Rex Brown as Quizmaster. A Sunday afternoon Treasure Hunt will be organised by Cllr. Allen, on a date to be decided.

(viii) Coleridge Association:- Nothing to report.

(ix) Saltstone Group:- Nothing to report.

9. FINANCE:-

a) Statement of accounts:- The Clerk reported that after the cheques to be issued at this Meeting, there will be £745 in the Current Account and £0.66 in the Business Premium Account. By the end of the financial year in March there will be only approximately £270 left in the Current Account.

b) Precept 2010-11:- The Clerk had prepared a simple budget forecast for the next year, as listed below, and concluded that the Parish Council will need at least £3300 to function adequately during the next financial year 2010-11.

Audit costs		£120.00
Clerk's expenses		£100.00
Election costs		£200.00
Insurance		£300.00
Maintenance		£480.00
Rent		£100.00
S137 payments:	Church	£200.00
	Coleridge Bus	£50.00
Salary		£1,000.00
Subscriptions		£130.00
Travel & training		£200.00
Web site		£50.00
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		£2,930.00

No decision will be made regarding the extra grass cuttings until after the Chairman and Cllr Allen have attended the forthcoming meeting about the Stokenham Pilot Scheme for devolving maintenance costs.

Having considered the Clerk's budget, Cllr. Parkinson asked for a proposal of what Precept should be required. Cllr. Allen proposed £4500, and Cllr. Morgan seconded the proposal. Cllr. Mottram argued that such a large increase would upset many electors, and said she would prefer if it could be £4000. Cllr. Parkinson called for a vote on Cllr. Allen's Proposal, and this was carried by five votes to one. It was therefore decided to set the Precept at £4500 for the year 2010-11, and the form was completed and signed accordingly.

c) Cheques for approval for payment:- The following cheques were approved for payment:-

Cheque no. 100..., £40.00 to G. Allen for flowerbed maintenance for December

Cheque no 100..., £60.00 to F. Raymond, for petty cash for 2009-10

10. HIGHWAY AND COMMUNITY MATTERS:-

a) Parish Plan:- There was some discussion as to whether a Parish Plan is needed, and what it would involve. It was agreed that the Parish Council can only feel confident to act on behalf of the people if through some form of consultation enables the Councillors to ascertain the views of the electorate. The Parish Council must engage with the electors, and one way of doing this is by an in-depth consultation which could then result in the publication of a Parish Plan. The Councillors agreed to investigate the matter on the CCD website at www.devonrec.org.uk, copies of which will be passed to Cllrs Smith and Westlake who have no access to the Internet, and it is hoped that the advice obtained will enable the Parish Council to begin to devise a Parish Plan.

b) Grass cutting 2010:- This matter will be discussed fully at the next Meeting, when a decision concerning the future of the maintenance of the grass areas will be reconsidered following the information which the Councillors will have by then received concerning the Stokenham Pilot Scheme.

c) Appointment of representative to the Village Hall management Committee:- The Chairman of the VH Committee has requested that the Parish Council should appoint a representative. Cllr. Ashley said that he felt that such a representative of the Parish Council should be independent, and not a serving member of the VH Committee. Cllr. Mottram proposed that Cllr. Smith should be appointed, and Cllr. Allen seconded the proposal, despite the fact that Cllr. Smith is also already a member of the VH Committee. When this proposal was put to the vote, the casting came from the Chairman, Cllr. Parkinson, in favour of appointing Cllr. Smith.

d) The Link Footpath continuation:- The Clerk was asked to obtain in writing the agreement in principle of the managers of Croft Farm to allow a new section of the Link Footpath to be constructed along the south side of the road towards East Charleton on Croft Farm land. Keith Rennells of SHDC will be consulted about the possibility of cutting back the earth bank, and of carrying out the necessary work on the construction of the path by the Parish Council using local and possibly some voluntary labour.

.....Chairman

e) **Open Space Strategy:-** This item, which was put forward for discussion by Cllr. Allen, will become part of the Parish Plan, and so will be discussed further at some future date.

11. MATTERS OF URGENCY:- None.

12. ITEMS FOR THE NEXT MEETING:-

**The Link footpath
Parish Plan
Grass cutting**

13. Meeting dates throughout 2010:-

The following dates were agreed for Meetings during 2010:-

Thursday 4th February
Thursday 11th March
Thursday 1st April
Thursday 6th May
Thursday 3rd June
Thursday 1st July
Thursday 2nd September
Thursday 7th October
Thursday 4th November
Thursday 2nd December.

The AGM and Annual Assembly will be held on Friday 7th May.

Planning Sub-Committee Meetings will be held on the third Thursday of the month, as needed to consider Applications.

The next Meeting of the Parish Council will be held on Thursday 4th February.

F.R. 8/1/10

Signed as a true and accurate record of the Meeting.

Signature.....

Date.....

.....Chairman