

## Charleton Parish Council.

### **Minutes of a Meeting of Charleton Parish Council, held on Thursday 3<sup>rd</sup> February 2011, at 7 pm., in the Committee Room at the rear of Charleton Village Hall.**

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**Present were:-** Cllr. Graham Allen (Chairman, presiding), Cllr Claire Tod, Cllr. Anna Westlake, Cllr. Steve Ashley, and Cllr. Stan Parkinson.

**Also present:-** Cllr. Julian Brazil (DCC & SHDC), PC Steve Mutton, Mrs Alison Jeffery (School) and Mrs Frances Raymond (Clerk).

**1. APOLOGIES FOR ABSENCE:-** Cllr. Owen Morgan

**2. THE MINUTES OF THE PREVIOUS MEETING:-** The Minutes of the Meeting held on 6<sup>th</sup> January had been circulated, were taken as read, amended very slightly, approved and signed as correct.

**3. MATTERS ARISING:-**

**a) Extra grass cutting:-** Following the concerns expressed at last month’s Meeting that the extra cuts had not been recorded, confirmation of the dates on which the work was done was sought by the Chairman. It was confirmed that all but one of the extra cuts had been done, and the final cut for which the Parish Council has been invoiced will be done during March.

**b) The Casual Vacancy:-** As recorded in the minutes of the January meeting, unless a suitable person comes forward, fliers advertising the need for a candidate will be circulated throughout the parish prior to the AGM of the Parish Council.

**c) The green footpath and hedge:-** . Since the original person from whom a quote for this work was obtained has so far failed to start the work, further tenders are being obtained by the Chairman. A verbal indication of the probable cost, from Fleet Gardens (Modbury), was for £2000 plus VAT, of which £1000 was for disposal of the waste. The Parish Council has received a grant of £900, the Events Committee have generously promised a further £300, and there is £300 from the P£ grant. As Mr. Paul Rogers has agreed to dispose of the waste, the Parish Council can now ask Fleet Gardens to do the work as soon as possible. Future maintenance of the hedge will be the responsibility of the Parish Council.

**d) The proposed permissive footpath:-** Mr. Paul Rogers has said that permission for the section of the proposed footpath across Croft Farm Land will be given, and so the establishment of the proposed permissive footpath will go ahead on the north side of the road as far as the end of Daniels Lane. Unfortunately, Mr. Fairweather refuses to allow a footpath across his land on the south side of the road, and his land on the north side is unsuitable, so the footpath will end at Daniels Lane. Mr. Halliday has refused the request for a virtual footpath on safety grounds.

**4. PUBLIC PARTICIPATION:-** None.

**5. REPORTS:-**

**a) SHDC and DCC:-** Cllr. Brazil reported that both Councils are very much involved at present with plans to tackle the present budget restraints, but neither is planning an increase in Council Tax, and SHDC has given funding to the CAB and the Villages in Action Fund, which brings a theatre group to the more remote parishes. Grounds Maintenance has been poorly managed, but is now being overhauled, and shared services should also bring a reduction in costs. Schemes to

.....Chairman

save some costs in employees will be looked into, and Youth Services will unfortunately be cut. The 93 bus will no longer be run on Sundays during the winter. No response has yet been received from Steve Mason about the street cleaning services. The news item reporting that the bin men will not handle wheelie bins if they are filled too full is not quite accurate. If the bins are over-filled so that the lids cannot close, the machinery on the lorry may cause damage to the bins, and so it is recommended that care be taken to make sure the lids can be closed.

- b) **Police:-** PC Mutton stated that 2 crimes were reported during the last 90 days, compared with 3 in the same period last year. He and his team have been visiting homes to ask if people are happy with the level of policing, and the only complaints being received are of speeding traffic. The proposed Speed Check teams have not been set up, as nobody has volunteered to take part. Councillors will be invited to accompany the police speed check teams to learn more about the false perceptions which can so easily be held about the speed of traffic. The budget restrictions will affect policing, as Neighbourhood Beat Managers will be redeployed and their work will be covered as far as possible by PCSOs. In this parish Paul O'Dwyer will have this role. Local policing teams will deal with the issues presently handled by the Neighbourhood Beat Managers. While people will be able to discuss things with officers by appointment at Kingsbridge Police Station, it will not be manned 24 hours a day, nor open to the public. The nearest manned Police Station will be Totnes.
- c) **School:-** Mrs Jeffries read the written report of activities at the school. Three students teachers will be working in the school this term, Katie George, a 4<sup>th</sup> year BEd student working full time, and Andrew Fenton-Jones and Daniel Campbell, 1<sup>st</sup> year students, working on Thursdays and Fridays. A fire crew from Plymouth visited the school recently and gave the pupils the opportunity to learn about fire safety. Nine children will be leaving for secondary education at the end of the school year, and have been preparing for this with visits to the Community College. The pre-school group now has 4 children, three of whom will be starting school in September. Eight children are currently attending the play group on Friday mornings..
- d) **Village Hall:-** A written financial report, but not a financial statement, was given to the Parish Council, indicating that after the considerable expenditure during the past year, which resulted in marked improvements in the facilities, there is still just over £4000 in the Management Committee's account. Mrs Raymond asked if the section of the Notice Board presently allocated to the Events Committee could be used by the Parish Council, as the section allocated to the Council is proving inadequate, and was told this would be allowed.
- e) **St. Mary's Church:-** A letter was received from the Churchwarden Mr. Collins, detailing the present availability of burial spaces in the graveyard. Between 2000 and 2010 17 new graves were used, and 36 to 38 new graves are available. Some are for 2, some for 3). There were 12 burials of ashes from 2020 t0 2010, and there are 32 more spaces for ashes. Discussions are taking place concerning the purchase of an extension which will provide 20 more grave spaces and 8 spaces for ashes.
- f) **Footpaths:-** Ros Davies, the Rights of Way Officer, has asked for a report on the P3 funding for the past year, and the information will be provided by Cllr. Allen as Footpath Warden. It was noted that while DCC are responsible for the maintenance of the permissive footpath, the Footpath Warden will need to send a reminder to spray the edges with weed-killer during February.
- g) **Allotments:-** Information from Di Appleyard of the Allotments Regeneration Initiative, concerning an Allotments Officers Forum, with a request for an offer to host such an event, was passed to Cllr. Westlake for her to obtain further details.
- h) **Coleridge Association:-** The new secretary is Tim Johnson, but no information has been received lately about any forthcoming meeting.

i) **Saltstone Group:-** There was apparently some talk of disbanding this group due to lack of support. At present there is nothing to report.

6. **PARISH WEB SITE:-** Sue Allen is keeping the news section of the web site up- to- date, and would appreciate any input.

## 7. CORRESPONDENCE:-

<u>From</u>	<u>About</u>	<u>Type</u>	<u>Action</u>
G.M.S.W.	Cutting costs	email	consider
greengardens.co.	Grass cutting	letter	consider
Devon Tree Services Ltd	Hedge maintenance	letter	consider
Start Bay Group Benefice	New Rector	email	consider
Spinal Injuries Association	Fund Raising event	poster	display?
Spinal Injuries Association	Fund Raising event	letter	consider
SHDC	Air Ambulance quiz	poster	display?
		letter	consider
Darryl White, SHDC	A Councillor....	poster	displayed
		letter	note
Clerks & Councils	Suppliers Year Book	booklet	note & file
Di Appleyard ARI	Allotment Officers Forum	letter	consider
Ros Davies SHDC	P3 Finance & Annual Survey	letter	Pass to G.A.
David Collins	St. Mary's Churchyard	letter	note & file
Graham Munson SHDC	Licensing Act 2003	letter	note & file
Darren Queenan DCC	Flooding Survey	letter & form	consider
DCC	Community Self-Help Schemes	email	consider
DALC	Garden Parties	letter	note
Slapton Line Partnership	Winter/Spring 2011	4 page leaflet	note
D & C Police Authority	Police accountability etc	letter	response requested
South Hams Society	Bulletin December 2010	8 sides A4	for circulation
South Hams Society	Membership fees increase	encl.	consider
SHCVS	Voluntary Vine	booklet	note & file
DCC	Snow Wardens	instructions	note
SHDC	Electoral Register	booklet	note & file
DALC	Newsletter	2 copies	for circulation
Clerks & Councils	Clerks & Councils Direct Jan 2011	booklet	for circulation
Nat. Housing Federation	Affordable Housing	booklet	for circulation
Salcombe Harbour Board	Annual Report 2010	booklet	for circulation
South Hams Society	Bulletin December 2010	8 sides A4	for circulation
Tor Homes	Newsletter Winter 2010/11	newspaper	for circulation
Senior Council for Devon	Newsletter January 2011	booklet	for circulation

8. **PLANNING:-** Notice of the closure of the A379 from Blackpool Hill, Stoke Fleming, to Blackpool Lodge, Stoke Fleming, from Thursday 24<sup>th</sup> to Friday 25<sup>th</sup> February 2011, between the hours of 08:00 and 18:00, was received and noted.

Notices of Grants of Conditional Planning Permission were received in respect of the following Applications.

1. Applicant: Mr D Giles  
Application No: 09/2659/10/F

.....Chairman

Proposal: Householder application for extension to existing garage  
Location: Tideways, Curlew Drive, West Charleton TQ7 2AA

2. Applicant: Mr M Crook  
Application No: **09/2705/10/F**  
Proposal: Householder application for conversion and extension of garage to third bedroom.  
Location: 8 Charleton Way, West Charleton. TQ7 2AN

**9. FINANCE;-**

- a) **Cheques for approval for payment:-** The following cheques were approved for payment and duly signed:-  
  - Cheque no. 100694, £209.70 to DCC for grass cutting, 2010-11
  - Cheque no. 100695, £40.00 to G. Allen for flowerbed maintenance, Jan. 2011
- b) **Village Hall Management Committee accounts:-** A copy of these accounts has not been received, but a written financial report was submitted. No treasurer has yet been appointed.
- c) **Second cheque book:-** A second cheque book, to be held by the Chairman for use when the Clerk is unavailable, will be obtained before the April meeting.

**10. HIGHWAY AND COMMUNITY:-**

- a) **Grit bins:-** Six bins have been obtained for the storage of road grit. These will be positioned in various sites around the parish. Several Councillors asserted that more than six will be needed, so the Chairman undertook to try to get some more.
- b) **Trip to Westminster:-** The Chairman has been in contact with the local MP, Dr Sarah Woolaston, about a possible conducted tour of the Palace of Westminster. He was advised by her that the best day would be a Tuesday when the House is in session. The tour could be combined with a theatre visit and overnight stay on a Monday, followed by the guided tour on the Tuesday morning and return trip on Tuesday afternoon. The Chairman will investigate the cost of using a minibus or small coach, and the proposal will be discussed further at next month's meeting.

**11. ITEMS FOR THE NEXT MEETING:-**

**The permissive footpath to East Charleton  
Green footpath and edge opposite Post Labore  
Proposed Westminster trip.**

**12. DATE OF THE NEXT MEETING:- Thursday 3<sup>rd</sup> March 2011.** In the absence of the Clerk, Mrs Raymond, Minutes will be taken by Cllr. Westlake.

There being no other business, the Meeting closed at 9:15 pm.

F.R. 6/2/11

Signed as a true and accurate record of the Meeting,

Signed.....

Date.....

.....Chairman