

Charleton Parish Council.

Minutes of a Meeting of Charleton Parish Council, held on Thursday 11th June 2009, at 7 pm., in Charleton Village Hall.

Present were:- Cllr. Parkinson, (Chairman, presiding) Cllrs. Allen, Ashley, Butler, Morgan, Mottram and Smith.

Also present:- Mrs Raymond (Clerk) and one member of the public, Mrs Hawkes.

1. **APOLOGIES FOR ABSENCE** were received from Cllr. Brazil (DCC & SHDC) and PC Mutton.
2. **THE MINUTES OF THE PREVIOUS MEETING**, held on Thursday 7th May 2009, had been circulated prior to the Meeting, were taken as read, approved, and signed as correct.
3. **MATTERS ARISING:-**
 - a) **Listing of telephone kiosks:-** Both kiosks have been cleaned and photographed, and when the Clerk has received copies of the photographs the proper forms will be completed to begin the process.
 - b) **The bus stop opposite the Village Hall:-** It has been confirmed that although this is not a scheduled bus stop, buses will stop upon request in any place where asked provided it is safe to do so. Therefore passengers wishing to board or leave a bus here should be able to do so without any difficulty.
 - c) **Stokenham PC grass cutting scheme:-** The trial of the scheme in Stokenham for maintenance of grassed areas and cleaning the streets has not yet been completed. Cllrs Parkinson and Mottram discussed the scheme with the Chairman of Stokenham PC at a recent Coleridge Association Meeting, and are monitoring the scheme with a view to considering adopting it if the trial proves it a success.
 - d) **Maintenance of the Link Footpath:-** Although it is understood that the maintenance of the Link Footpath and the trimming of the border on either side is the responsibility of Devon Highways, Cllrs. Morgan and Parkinson cleared the overgrown borders in order to enable the path to be used. The Clerk will inform Keith Rennells that the maintenance has not been carried out recently, and that the Councillors have had to keep the path open by carrying out the work on the borders of the path.
 - e) **Green Space Operations Manager:-** The Clerk will invite Mr. Harkness to attend a meeting of the Parish Council to discuss the areas of concern in the parish. Although it is hoped that he will be able to attend the next meeting on 2nd July, he may prefer a different date.
 - f) **The Parish Web Site:-** The Chairman has supplied the web site designer with a selection of photographs, and the designer will liaise with Mr. Payne, the Parish Council's adviser, to provide designs for the Councillors to consider for acceptance at the next Meeting.
 - g) **P3 Membership:-** Cllr Allen and Ros Davies will inspect the footpaths, assess what work is required, and arrange for the payment of the appropriate grants.
4. **PUBLIC PARTICIPATION:-** Mrs Hawkes asked if Daniels Lane was a designated footpath, and was informed that it was a green lane and therefore was under the jurisdiction of Devon Highways. Cllr. Allen will confirm that this is so, and request that the lane be cleared, as no work

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has been carried out to keep the lane clear for some years, and it is impassible because of deep mud.

5. **THE CASUAL VACANCY** resulting from the resignation of Cllr. Mukherjee-Jones has been publicized by the statutory notice, and as no election has been demanded, the Parish Council should now take steps to fill this vacancy. Cllr. Ashley proposed that the decision to co-opt should be deferred until the September Meeting, so that a notice inviting local residents to volunteer or recommend a suitable candidate could be posted in the Notice Board. This proposal was seconded by Cllr. Mottram, and agreed unanimously. The Clerk will therefore publish a suitable notice.
6. **THE ANNUAL ASSEMBLY:-** Despite a disappointingly small turnout, the Annual Assembly proved a useful forum for discussion by those villagers present, and thanks were expressed to those who attended on behalf of various groups, including Tony Westlake for the Parochial Church Council, Anna Westlake for the WI, Dr Derek Earl for his presentation of his work as Tree Warden, and Sue Allen for supervising the refreshments of tea, coffee, biscuits and wine.
7. **THE CONTINUATION OF THE LINK FOOTPATH:-** Despite the opposition to this by one local landowner, the Parish Council is still in favour of continuing the Link Footpath along the section between West and East Charleton. The Clerk was instructed to write to C.J.L.Rogers and confirm their willingness to allow a continuation of the footpath across that part of the route which crosses their land, and requesting permission to continue the path across Mr. Fairweather's land. When the position of both landowners has been established, the Clerk will then inform Keith Rennells of the Parish Council's wish to build that section of the path which the landowner will permit, and requesting his advice on obtaining Planning Permission and funding for the project. Such funding may be accessible through the Rural Development Fund, which was represented at the recent Meeting of the Coleridge Association attended by Cllrs. Mottram and Parkinson. This body has some £1.8 millions to use for local projects, but any grant from this fund requires matched funding to be found. Projects costing £1000 to £15,000 will be considered, and improvements to the Village Hall may also be eligible. Cllr. Morgan suggested collecting signatures from the residents for a petition for the provision of the path between East and West Charleton, but this was felt unnecessary since the views of residents was already on record from some years ago.

8. **CORRESPONDENCE:-**

Information Commission	FOI Act	letter & DVD	circulate
Saltstone Caring	Information	letter & card	circulate
SHDC	Agenda & Minutes 14/5	booklet	circulate
Natural England	Shoreline Management	leaflet	circulate
SHDC	Executive Forward Plan	5 sides A4	circulate
Cluster Meeting	Minutes 23/4	bundle	circulate
South Hams LDF	Development Policies	booklet	circulate
SHDC	SH Magazine	booklet	circulate
D & C Police	Com Safety Newsletter	bundle	circulate
Prince's Foundation	Enquiry by Design	bundle	circulate
DCC	Admissions to Schools	letter	circulate
DAPC	Newsletter May/Jun	2 sides A4	circulate
Rural Services	Weekly Focus	2 sides A4	circulate
First Responders	Appeal for financial support		consider
Slapton Line partnership	Leaflets for distribution		distribute to Cllrs.
SHDC	Grant of PP for Post Labore		Note & file

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The request for financial support from Kingsbridge First Responders will be considered at the next Meeting.

9. PLANNING:- Cllr. Mottram stated that a Planning Application concerning a boathouse at Herondyke had been posted on the SHDC Web Site, although the Clerk had not received a copy. The Clerk will therefore request urgently that a copy of this Application, **09/0856/09/F** should be sent before the Planning Sub-Committee meeting scheduled for next Thursday 19th June.

a) Notice of Grant of CPP had been received in respect of the following:-

Applicant: Mr & Mrs T. Westlake
 Application No: **09/0438/09/F**
 Proposal: Resubmission of 2421/08 for conversion of shop and Post Office into two dwellings.
 Location: Post Labore, West Charleton TQ7 2AJ

10. REPORTS:-

a) School:- Nicky Lamble, the Chairman of the Board of Governors, plans to arrange for regular reports to be sent to the PC from the school.. With the proposed federation of Charleton School with West Alvington School, the Chairman of West Alvington PC has expressed his anxiety that his PC should have some form of representation or close contact with the school. Cllr. Parkinson undertook to explain to Mr Wright the position of Charleton PC vis-à-vis the school governors, as there is no formal provision for representation of the Parish Council.

b) Village Hall:- The next meeting of the Village Hall Committee will be held on 24th June. Cllr. Smith will represent the Parish Council on this Committee, and will report to the next Meeting of the PC.

c) Events Committee:- Cllr. Ashley reported that the Rivermaid Estuary Cruise will take place on Saturday 11th July. A musical trio has been booked, and tickets will be available shortly at £15 each, with those attending bringing their own picnic supper and drinks. A meeting will be held shortly to discuss arrangements for the forthcoming Village Fete to take place on Saturday 29th August.

11. FINANCE:- All the papers are currently with the Internal Auditor, Mr. Abraham, prior to submission to the Audit Commission later in June. The following cheques were approved for payment:-

Cheque no. 100804, £40.00 to G. Allen for maintenance of flowerbeds for June.

Cheque no. 100805, £32.40 to J. Mottram for travel expenses, July 2008 to June 2009

12. HIGHWAY AND COMMUNITY:-

- a) Free bulbs** for planting on the grass verges are available from Dartmouth, and Mrs Hawkes will obtain some for the Parish Council.
- b) Buddle holes in Church Lane** have apparently been blocked during alterations to the hedges and verges by Mr. Beesly. The Clerk will inform DCC Highways of the problem of flooding which this has caused,
- c) Footpath 3:-** Cllr. Mottram expressed her concern that the landowner Mr. Beesly has a stallion running with the mares in the field across which this footpath runs, and will consult Ros Davies about whether this could cause danger to walkers on the footpath. Posts have been erected apparently preparatory to the provision of a fence, but no further progress seems to have been made in building any fence here.

- d) **Accident causing damage to the Fountain:-** A van belonging to the RAC, parked in Lyte Lane, suffered brake failure and ran down the hill, damaging Cllr. Smith’s car, and careering down the bank and into the rear of the Fountain. Considerable structural damage to the fountain has resulted from this accident, and estimates for repairs will be obtained. Although the Parish Council’s insurance covers the street furniture including the Fountain, full responsibility for the damage lies with the van driver. The Parish Council is therefore not liable for the cost of any repairs, and the Clerk will report the matter to the insurers as soon as the documents are returned by the auditor.
- e) **Mud on the footpath:-** The Clerk will report the deep mud on the footpath between the flowerbeds and the bank to Mr. Harkness, and ask him to instruct the street sweeper to give this area his attention as soon as possible.

13. MATTERS OF URGENCY:- None.

14. ITEMS FOR THE NEXT MEETING:-

Web site approval
Flooding in Church Lane
Damage to the Fountain
Footpath 3- Stallion in the field.
Mr. Rob Harkness

15. DATE OF THE NEXT MEETING:-
Planning Sub-Committee, Thursday 18th June 2009.
Full Parish Council, Thursday 2nd July 2009, at 7 pm.

F.R. 13/6/09

Signed as a true and accurate record of the Meeting,

Signature.....

Date.....

.....Chairman