

## Charleton Parish Council.

**Minutes of a Meeting of Charleton Parish Council, held on Thursday 9<sup>th</sup> October 2008, at 7 pm., in Charleton Village Hall.**

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**Present were:-** Cllr. Parkinson, (Chairman, presiding) Cllrs. Smith, Ashley, Butler, Morgan, Mottram and Mukherjee-Jones.

**Also present:-** Cllr. Brazil (SHDC & DCC), Mrs Joan Gross (Press) and Mrs Raymond (Clerk).

- 1. **APOLOGIES FOR ABSENCE** were received from Cllr. Allen.
- 2. **THE MINUTES of the previous Meeting**, held on Thursday 4<sup>th</sup> September, had been circulated, were taken as read, approved and signed as correct.

### 3. MATTERS ARISING:-

**a)Local Government Review:-** Cllr. Parkinson had attended a Meeting at which the proposals for Boundary changes were explained, and reported that the decision as to the new structure has not yet been made, so that there is still time for residents to express their preferences to the Boundary Committee, as the original final date for consultation which was 26<sup>th</sup> September, has been extended. The decision will be made by the end of December, and residents are urged to consult the SHDC web site on [www.southhams.gov.uk](http://www.southhams.gov.uk) for further information. The Boundary Committee proposes that a new unitary authority should cover the area currently served by Devon County Council, with Plymouth and Torbay retaining their present status. Another possibility is that the South Hams could be incorporated partly or wholly into Plymouth, which the Parish Councillors would find extremely undesirable. The preferred option, if change has to come, would be for the South Hams to become part of a unitary authority consisting of South Hams, West Devon and Teignbridge. There is still time to influence the final decision, and so individuals are urged to write to the Boundary Committee expressing their views.

**b) The Parish Web Site:-** Cllr. Mottram reported that she still has difficulty in accessing the site, and has to use the mfbiz suffix, and the Clerk reported the same problem. There are still no adverts on the site, and Cllrs. Ashley and Owen both expressed surprise and disappointment that neither of them had been approached as local businessmen to take out an advert. Jason had been advised at an earlier meeting to consult Mr. Bob Pain of Knowle Park should he encounter any further difficulties, but he has not yet done so. The Councillors agreed that they were disappointed that the site is still not up to the standard which they hoped it would achieve, and instructed the Clerk to obtain a written reply from Jason explaining why he has not completed the following as required:- the agreed domain name to be the means of access to the site, the completion of the section introducing the current Parish Council team, and the recruiting of advertisers. The Councillors agreed that they felt that the original agreement made with Jason to provide a usable, informative web site has not yet been fulfilled. The Clerk will therefore contact Jason with these queries and report his reply at the meeting in November.

**c)Hedge maintenance by DCC Contractors:-** Cllr. Allen wrote a note to explain that he had contacted DCC about the litter left after the contractors had done some maintenance work in West Charleton, and had been assured that the litter would be removed shortly. It was noted that a letter expressing concern at the poor state of the open spaces in the village which are maintained by DCC Contractors had been received from Mrs Bence of Saunders Way. Cllr. Allen also said in his note that he would continue to put pressure on the appropriate authorities to try to ensure that the maintenance work was carried out in a more satisfactory manner.

**4. PUBLIC PARTICIPATION:-** None.

**5.THE LINK FOOTPATH:-** Cllr. Brazil said that Jenny Bond would not be willing to perform the official opening of the footpath. The Councillors agreed that it would be more appropriate to invite a local representative, and so Cllr. Smith will approach Mrs Rogers of Netherway. The date for the ceremony will be decided after the final work has been completed, and the Gazette, the Western Morning News, South Hams radio, Radio Devon, and Westcountry TV will all be contacted for coverage.

**6.CORRESPONDENCE;-**

<u>From</u>	<u>Item</u>	<u>Size</u>	<u>Action</u>	
SHDC	Salcombe Harbour Board Annual Report 2008	booklet	circulate	
DPFA	Development & Action Plan 2008-2013	leaflet	circulate	
SHDC	Planning Obligations	booklet	circulate	
SHDC	Boundary Committee proposals	leaflet	circulate	
DCC	Devontalk	booklet	circulate	
SHDC	South Hams Magazine	booklet	circulate	
DCC	Commons Act 2006	1 side A4	circulate	note & file
DCCN	Junk Mail	booklet	circulate	
SHDC	Agenda & Minutes 25th Sep.	booklet	circulate	
SHDC	Executive Forward Plan	4 sides A4	circulate	
SHDC	Affordable Housing Surgery dates	2 sides A4	circulate	
Superintendent Sharpe	Policing	2 sides A4	circulate	
Devon AA Trust	Helipad Summer 2008	booklet	circulate	
DAPC	Annual Report 2007/08	booklet	circulate	
SHDC	Supplementary Planning Guidances	48 sides A4	circulate	note & file
DAPC	Response to Boundary Committee Proposal	5 sides A4	circulate	
SHDC	Affordable Housing in the LDF	1 side A4	circulate	
DCC	Waste Management Proposals	1 side A4	circulate	
DCC	Sustainable management of waste	4 sides A4	circulate	
Saltstone Group	Minutes of Meeting 16th June 2008	3 sides A4		
SHDC	Affordable Housing Surgeries	1 side A4	note	
Awards for All	End of Award report	2 sides A4	note & sign for return	
Keith Rennells	West Charleton Link Path + invoice	2 sides A4	note & sign cheque	
SHDC	Remittance advice- 2nd Precept payment	1 side A4	note & file	
SHDC	Boundary Committee leaflets	leaflets	distribute	
SHDC	LDF Planning Obligations	2 copies	pass to PSC	
Maitland Walker	Removal of public call boxes	2 sides A4	respond	
Roger Robinson	Letter concerning new development	1 side A4	note	
SHDC	Development Control Group meeting 15/10	1 side A4	note	
DAPC	Subscription rates for 2009/2010	1 side A4 +	note	
AONB - by email	Annual Forum 17th October	3 sides A4	note	
SHDC- by email	Response to Boundary Committee	1 side A4	respond	
IMI - by email	Memorial Headstone Inspection	2 sides A4	pass to PCC	
DCC	Waste Management Proposal for SW Devon	1 side A4	consider	
Saltstone Group	Agenda for meeting on 20th October	1 side A4	pass to delegate	

The Clerk will respond to a letter from Lady Frere, the Chairman of the South Devon Bench, offering to meet the Parish Council informally to explain the workings of the Lay Magistrates.

The End-of-Award Report is now ready to return to Awards for All following the completion of the work for which the grant was made

.....Chairman

The Cluster Meeting will be held on Tuesday 21<sup>st</sup> October, at 7 pm, in the Library at Cliff House, Salcombe. Cllr. Parkinson urged all the Councillors to try to attend, and to contact him to arrange transport as parking is difficult in Salcombe.

The Councillors have found the The Parish Councillor's guide invaluable, and so one extra copy will be purchased now, and further copies when funds are available.

The Councillors expressed concern that BT propose to remove the telephone kiosk in East Charleton, and wish it to be retained, since even the very tiny number of calls recorded as having been made could easily have included an emergency call, which is free. A notice reminding people that emergency calls may be made free of charge from cashless telephones will be displayed at the kiosk. Enquiries will be made to discover if this kiosk can be listed.

## **7.PLANNING:-**

No new Applications have been received, and only two Notices of Grant of CPP were reported, in respect of the following:-

**i. Application: 09/1305/08/F**  
 Proposal: Extension & alteration to farmhouse  
 Location: Croft Farm, West Charleton. TQ7 2AL

**ii. Application: 09/1456/08/F**  
 Proposal: Construction of new porch  
 Location: 10 Charleton Way, West Charleton. TQ7 2AN

## **8. REPORTS:-**

**(i)DCC and SHDC:-** Before receiving Cllr. Brazil's Report, the Chairman on behalf all present offered congratulations to Cllr. Brazil on his recent marriage. After thanking Cllr. Parkinson, Cllr. Brazil reported that the discussions with the Boundary Committee are taking up much of both Councils' time at the moment, and this subject will be discussed further at the Saltstone Group Meeting. The Children's Centre, near Kingsbridge Primary School, hopes to open soon to serve all the outlying villages and offer a consultation point especially for parents of young children The age-range to be covered is pre-natal to 5+.

**(ii) Police:-** Nothing to report. Cllr. Ashley expressed his strong belief in the value of Neighbourhood Watch schemes, and as co-ordinator of one such scheme, he recommended that they should be set up in as many places as possible. He asked that his view be noted especially in the weekly Village Column in the Gazette.

**(iii) Village Hall:-** The Meetings of the Committee continue to be held in private, which several Councillors advise is causing a certain amount of concern among some residents, who feel that the Meetings are secret, nobody knows who is on the Committee, and the accounts are not made public. The Councillors were assured by both Cllr. Smith, who is the Chairman of the Village hall Committee, and by Cllr. Mottram, the Treasurer, that the policy of holding Meetings in private and declining to publish the annual accounts will be discussed at the next Meeting. Meanwhile, the forthcoming AGM of the Committee will be open to the public. One difficulty in making things more public is the very inadequate Notice Board available at the Village Hall. The Events Committee is willing to discuss financing the provision of a Notice Board, and the Parish Councillors generally felt that such a board, available to both Parish Council and the Village Hall Committee could possibly be

put up in the Village hall car park, near to the bus stop. The Clerk will pass brochures of firms which sell Notice Boards to Cllr. Morgan for the Events Committee to examine.

**(iv) Events Committee:-** There is to be a Meeting of the Committee very shortly. The Committee assisted the school at its recent Plowathon, which was much enjoyed and the profits from which went to the school.

**(v) Coleridge Association:-** Next Meeting will be on Tuesday 14<sup>th</sup> October, and will be attended by Cllrs. Parkinson and Mottram.

**(vi) Saltstone Group:-** Next Meeting to take place shortly, and will be attended by Cllr. Parkinson.

**8.FINANCE:-**

**(i) Statement of Accounts:-** The Clerk reported that there is approximately £1423 in the Current Account, and £1526 in the Business Premium Account, being the Footpath Fund. £1000 will be sent to SHDC after this Meeting from the Footpath Fund, and between now and the end of the current financial year in March, the Parish Council must pay a total of £280 for flowerbed maintenance and £723.69 in Clerk’s salary, so that in effect there is available in the Current Account £420 and in the Business Premium Account £526. The Clerk advised that great care be taken not to authorise more spending than is strictly necessary for the remainder of this financial year.

**(ii) The Bank Mandate:-** The Mandate to increase the pool of signatories had been prepared for signature, and was passed to Cllr. Parkinson for him to sign and present the proper documentation to the bank, before passing it on to Councillors Morgan, Ashley and Mottram.

**(iii) Cheques for approval for payment:-** The following cheques were approved and signed for payment:-  
Ch. No. 100779, £241.23 to F. Raymond for Clerk’s salary for Jul/Aug/Sep.  
Ch. No. 100780, £40.00 to G. Allen for flowerbed maintenance, October.  
Ch. No. 100781, £1000.00 to SHDC towards footpath building costs

**9. HIGHWAY AND COMMUNITY MATTERS:-**

**(i) Children’s Play Area:-** Cllr. Parkinson said that he has been asked about the possibility of providing a play area somewhere in West Charleton. Cllr. Smith explained why vandalism had made it impossible to allow free use of the play area attached to the school, but it was felt that it might prove valuable to discuss the re-opening the play area for use after school hours again. Cllr. Parkinson will approach the Headteacher Mrs Perkins to discuss the matter with her.

**(ii) Coastwatch:-** A musical Evening will be held on Friday 17<sup>th</sup> October in the Village hall. Tickets are available from Mrs Gross or from the Tourist Information Centre in Kingsbridge.

**10.ITEMS OF URGENCY:-** None

**11. ITEMS FOR THE NEX MEETING:-**

**Future development and possible extension of the Link Footpath.**

**12.DATE OF THE NEXT MEETING:-** **Thursday 6<sup>th</sup> November 2008.** There will not be a Meeting of the Planning Sub-Committee on 16<sup>th</sup> October, as no Applications have been received to date.

F.R. 11/10/08

Signed as a true and accurate record of the Meeting,

Signature.....

Date.....

.....Chairman